

Rome, 9 agosto 2019

Ref. no. 30255_19

Sent by means e-mail

FAO

**IRSPP - International Research Study of Public
Procurement**

e-mail: committee.irspp@gmail.com

Subject: Direct award pursuant to art. 36, paragraph 2, letter a) of Legislative Decree no. 50/2016 aimed at stipulating a contract for participation fee for public procurement seminar – IRSPP Meeting 8 (September 9-11, 2019) - SMART CIG ZB82979A78. Request for Offer

Consip proceeds for the present acquisition to the assignment to IRSPP - International Research Study of Public Procurement since the service offered meets the specific internal information needs related to technical and functional features of printing services on the market. For the purpose of the acquisition, standard contract terms are enclosed.

In this Request for Offer, Consip S.p.A. intends to award the Contract – the subject of which is:

- N. 1 participation fee for public procurement seminar – IRSPP Meeting 8 (September 9-11, 2019)

By signing the Contract, the successful company is undertaking to provide the services referred to above. The Contract will be entered into by Consip.

The Contract will not contain an arbitration clause.

In accordance with art. 31 of Italian Legislative Decree no. 50 of 18 April 2016, Dr. Francesco Licci is appointed as the person responsible for the procedure.

Consip S.p.A., single-member joint stock company

Registered Office: Via Isonzo 19/E – 00198 Rome

T +39 06 85449.1 – F +39 06 85449 281 – www.consip.it

Fully paid-in share capital of €5,200,000.00 Tax Code and VAT no. 05359681003

Listed on the Companies' Register at the Chamber of Commerce, Industry, Trades and Agriculture of Rome under no. 05359681003 - REA (Economic and Administrative Index) no. 878407

Document classification: Consip public

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Following the correct and complete provision of the supplies and services under the purview of the Contract, Consip shall pay the Supplier the fees agreed-upon in the contract on the basis of the services described above .

The Supplier may not claim any right to other compensations, adjustments or increases of the fees agreed upon in contract, except as provided for by art. 106 of Legislative Decree 50/2016 for recurring and continuous contracts.

Please note that Art. 106 co. 11 of Legislative Decree no. 50/2016 will be applied, so that the duration of the contract may be extended for the time strictly necessary to complete the procedures necessary for the identification of a new supplier. In such a case, the supplier will be required to carry out the performance of the contract at the same prices, terms and conditions stipulated in the contract. Amendments are only possible if they favour the contracting authority.

* * * *

In light of the considerations above, the company is therefore required to send to Consip S.p.A., by 22nd August 2019, its Bid Declaration, complete with all the documentation indicated hereinafter to the e-mail address: riccardo.ribacchi@consip.it.

Please note that, in order to send the documentation indicated hereinafter, which is mandatory in order to participate in the procedure, a certified e-mail address attributable to the supplier has to be used.

In particular, the competing company must insert the following data into the subject line of the e-mail:

“Purchase request no. 49352 – attn. Riccardo Ribacchi”

The e-mail containing the proposal must include the following:

- a) the Bid declaration, which, in accordance with the facsimile attached to this Request for Offer, must specify the maximum overall contractual amount and all fixed and variable payments, which must not exceed the maximum amount of EUR 750,00 (seven hundred and fifty/00). This must be signed by the legal representative of the company, or, in any event, a party vested with proven power of attorney;

* * *



The provisions of art. 35 of Italian Legislative Decree no. 90 of 24 June 2014, as converted by Law no. 114 of 11 August 2014, shall apply.

Yours sincerely,

Salvatore Celano
Administration, finance and control
(the responsible)
Digital signature

Annexes:

Annex 1 – Contract conditions

Annex 2 – Financial offer declaration facsimile

Annex 3 – Supplier Data sheet and declaration concerning the traceability of financial flows